

Attachment 1

Civil Air Transport Enterprise Application

To: Civil Aviation Administration, Ministry of Transportation & Communications

Subject: To apply for the establishment of

Dated:

Reference No.:

1. Name of Company	Chinese:
	English:
2. Total capital	NT\$
3. Location of head office (address)	
4. Location of aircraft base (address)	
5. Type of operations applied for	
6. Type and number of aircraft to be used	
7. Remarks	

中華民國交通部民用航空局
CIVIL AVIATION ADMINISTRATION
MINISTRY OF TRANSPORTATION AND COMMUNICATIONS
REPUBLIC OF CHINA

PERMIT OF CIVIL AIR TRANSPORT ENTERPRISE

Reference No. :

WHEREAS, with items listed below has applied
for operation of civil air transport business ;

NOW CONSIDERING that all the items listed have met the requirements of related
civil aviation regulations, this permit is hereby issued according to Paragraph One of
Article Forty-eight of Civil Aviation Act.

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1. Name of the Company:
2. Name of Legal Representative:
3. Business Engaged in:
4. Paid-in Capital Amount:
5. Registered Office Address:

Effective Date:

○○○
Director General

AIR OPERATOR CERTIFICATE		
REPUBLIC OF CHINA		
CIVIL AVIATION ADMINISTRATION MINISTRY OF TRANSPORTATION AND COMMUNICATIONS		
AOC# : Expiry date: (Invalidation or revocation of “Permit of Civil Air Transport Enterprise” or “Operations Specifications”)	Airlines Operator address: Telephone: Fax: E-mail:	Operational points of contact Contact details, at which operational management can be contacted without undue delay, are listed in .
This certificate certifies that _____ Airlines _____ is authorized to perform commercial air operations, as defined in the attached Operations Specifications, in accordance with the operations manual and the Aircraft Flight Operation Regulations .		
Date of issue: dd-mm-yyyy	Name and signature: ○○○○ Title: Director General	

Attachment 3

Civil Air Transport Enterprise Air Route Application

To: Civil Aviation Administration, Ministry of Transportation & Communications

Subject: To apply for a new air route

Dated:

Reference No.:

Company	Name		
	Address		
	Civil air Carrier's Permit	Number	
		Scope of business	
Representative	Name		
	Address		
Type & number of existing aircraft			
Air route now in use			
New air route applied for	Point of departure, intermediate station & destination		
	Estimated date of first flight		
	Type of aircraft to be used		
	Estimated date of test flight		
	Branch company along the route (agent)	Name	
		Address	
Remarks			

Civil Aviation Administration, Ministry of Transportation & Communications
Application for Civil aircraft to fly in national territory (charter flight)

To: Civil Aviation Administration, Ministry of Transportation & Communications			
Subject:			
Reference	Dated:	Enclosure	Contract
	Number:		
Recommended action:			
Superior's decision:			
<p>In compliance with the provisions contained in Regulation of Civil Air Transport Enterprise, the following form is completed for the aircraft to fly within the designated air route, with our assurance that the civil air rules and other related laws will be adhered to.</p> <p>Reference number:</p> <p>Dated:</p> <p>Applicant: (sign & chop)</p>			
Aircraft operator	(1) Nationality and registration mark		
	(2) Type		
	(3) Name		
	(4) Nationality		
	(5) Address		
(6) Nature of flight			
(7) Type of flight			<input type="checkbox"/> Instrument flight <input type="checkbox"/> Visual flight
(8) Flight number			
(9) Airways flown			
(10) Estimated date & time and aerodrome of entry			
(11) Estimated date & time and aerodrome of departure			
Cargo	(12) Name of consignee and address		
	(13) Name of consignor and address		
	(14) Type and total weight (handling or transit)		
Agent	(15) Title (and name of representative)		
	(16) Address		
(17) Remarks			

Civil Aviation Administration, Ministry of Transportation & Communications**Application for Civil aircraft to make a flight**

To: Civil Aviation Administration, Ministry of Transportation & Communications	
Subject: In the matter of applying for making a flight	
Reference	Dated:
	number:
Recommended action:	
Superior's decision:	

Permission is hereby requested for Airlines to make a flight:

Date of flight	
Nationality and registration mark	
Type of aircraft	
Nature of flight	
Type of flight	<input type="checkbox"/> Instrument flight <input type="checkbox"/> Visual flight
Flight number	
Airways flown	
Estimated date & time and aerodrome of entry and departure	

Date of application:

Reference number:

Applicant:

Attachment 6

Notice of Civil Aviation Administration, Ministry of Transportation & Communication, granting permission to a flight by civil aircraft

Dated:

No. of permission:

Addressed to:

Copies to:

Date of flight	
Type of aircraft	
Flight number	
Name of airlines	
Airways flown	
Estimated date & time and aerodrome of entry and departure	
Nature of flight	
Agent in Taiwan	
Others	

Attachment 7**(name of civil airlines) Passenger loading rate of domestic air routes — by route****year**

No.	Air route	Movements	Number of Seats	Number of passengers	Passenger Loading Rate
	Total				
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					

Remarks: To be submitted statistical data of last year before the January 31st of every year.

Attachment 8**(name of civil airlines) Passenger loading rate of domestic charter flights – by route**

year

No.	Air route	Movements	Number of Seats	Number of passengers	Passenger Loading Rate	Remarks
	Total					
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						

Remarks1: To be submitted last year data to Civil Aviation Administration before the January 31st of every year.

Remarks2: Remarks column notes that's use aeroplane or helicopter.

Attachment 9

**(name of civil airlines) Passenger loading rate of scheduled international air routes and cross-strait routes — by route
year**

No.	Air route	Total				Arrival				Departure			
		Movements	Number of Seats	Number of Passengers	Passenger Loading Rate	Movements	Number of Seats	Number of Passengers	Passenger Loading Rate	Movements	Number of Seats	Number of Passengers	Passenger Loading Rate
	Total												
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													

Remarks : To be submitted last year data to Civil Aviation Administration before the January 31st of every year.

Attachment 9-1

(name of civil airlines) Passenger loading rate of non-scheduled international air routes and cross-strait routes – by route
year

No.	Air route	Total				Arrival				Departure			
		Movements	Number of Seats	Number of Passengers	Passenger Loading Rate	Movements	Number of Seats	Number of passengers	Passenger Loading Rate	Movements	Number of Seats	Number of Passengers	Passenger Loading Rate
	Total												
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													

Remarks : To be submitted last year data to Civil Aviation Administration before the January 31st of every year.

Attachment 9-2**(name of civil airlines) Cargo volume—by month**

year					
Month	Total	international air routes (included Hong kong and Macao) (MT)	cross-strait routes (MT)	domestic air routes (MT)	Transit (MT)
Total					
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					

Remarks1 : To be submitted last year data to Civil Aviation Administration before the January 31st of every year.

Remarks2 : The data included mail and freight(Baggage is not included).

Attachment 9-3
(name of civil airlines) Staff position

Until December 31, (year)

No.	Position of employees	Number of people
1	Pilot-in-Command	
	National	
	Foreign	
2	Copilot	
	National	
	Foreign	
3	Flight engineer	
4	Mechanic	
5	Repairman	
6	Aircraft dispatcher	
7	Cabin Crew	
8	Sales	
9	Shipping clerk	
10	executive	
11	Others	
Total		

Remarks : To be submitted last year data to Civil Aviation Administration before the January 31st of every year.

Attachment 10

The information of the progress of labor-management disputes and the related consumer protection measures that a civil air transport enterprise shall reveal.

1. To make passengers understand the progress of labor-management disputes arising between the civil air transport enterprise and its employees, and the related consumer protection measures the enterprise will provide, the following information shall be revealed on the website or through the adequate channels by the civil air transport enterprise while the labor union holds a ballot for strike, obtains the right to strike and starts the strike action:

(1) While the labor union holds a ballot for strike

- 1) the start and end date of the ballot.
- 2) the consumer protection measures including the items below:
 - i. the contact channel providing advisory and assistance service including the telephone number, e-mail address, postal address and the on-line service platform, and the service time of each channel;
 - ii. the principles of handling flight change or cancellation, e.g. the notification methods of flight change or cancellation, etc.

(2) While the labor union has obtained the right to strike

- 1) the date obtaining the right to strike.
- 2) the consumer protection measures including the items below:
 - i. the contact channels providing advisory and assistance service including the telephone number, e-mail address, postal address and the on-line service platform, and the service time of each channel;
 - ii. the methods of announcement of flight change or cancellation information;
 - iii. the methods of notification to passengers of flight change or cancellation information;
 - iv. the arrangement and assistance for passengers who have made reservations but will be affected due to flight change or cancellation.

(3) While the strike action starts

Establish the specific area on the website page and reveal the following relevant information during the process of passengers making their reservation and paying for their tickets:

- 1) the start date and time of strike action.
- 2) the consumer protection measures including the items below:
 - i. the contact channels providing advisory and assistance service including the telephone number, e-mail address, postal address and the on-line service platform, and the service time of each channel;
 - ii. the information of flight change or cancellation;
 - iii. the methods of notification to passengers of flight change or cancellation information;
 - iv. the arrangement and assistance for passengers who have made reservations but will be affected due to flight change or cancellation, e.g. rebooking, endorsement,

change ticket, refund, etc.;

v. the contact channels providing advisory service and assistance to passengers overseas;

vi. the measures to protect the rights of passengers affected by the strike action including the compensation objectives, conditions, contents, amounts and application, etc.;

vii. the others, e.g. the application for a flight delay certificate.

2. After the strike action is over, the air transport enterprise may adjust the information revealed as appropriate.

Attachment 11
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Attachment 12
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Attachment 13
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Attachment 14
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Attachment 15
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Attachment 16
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